

---

**MINUTES OF THE MAY 20, 2008  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

1. **Call to Order** – Chairman, Dean Wendle, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, May 20, 2008 at the Jackson County Library, 205 S. Central Avenue, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Wendle, Pat Ashley, Sharon Davidson, Pat Huycke, Kevin Talbert, David Trump and Joseph Zagorksi.
3. **Introduction of Guests and Public Comment** – OSBA Legislative Policy Committee candidates Jonathan Bilden and Eric Dziura; Student representatives Johann Canjura, Matthew Vorderstrasse, and Jarrod Goode; Management, faculty and staff including Peter Angstadt, Galyn Carlile, Jeanne Howell, Cheryl Markwell, Curtis Sommerfeld, Lisa Stanton, Lynda Warren and Denise Nelson were in attendance. There were no faculty representatives in attendance. There was no public comment.
4. **Presentations/General Discussion**

**A. OSBA Legislative Policy Committee Candidates**

Jonathan Bilden and Eric Dziura provided brief presentations regarding their interest in serving as the OSBA Region 5 Legislative Policy Committee member. Board members were given an opportunity to ask questions of each candidate.

**B. Update on RCC/SOU Higher Education Center**

Galyn Carlile, Dean of Growth Initiatives, provided an update on the RCC/SOU Higher Education Center (HEC) in Medford. The RCC/SOU facility collaboration is the first of its kind in Oregon. There have been approximately 30 teams working on this project, discussing such topics as operating plans, budgets and staffing plans. Galyn distributed a list of academic programs planned for the center (see file). Galyn distributed floor plans for the facility (see file) and explained the first floor will house the SOU Business Center. RCC science labs will be located on the third floor. RCC will teach lower division classes and will have first right of refusal to do so. A Joint Boards Articulation Agreement is being developed.

RCC will gain approximately 40% capacity with room to grow in available number of seats per classroom. The smallest classroom capacity in the building will accommodate 30 students. Construction is nearing completion.

Galyn distributed the Leadership in Energy and Environmental Design (LEED) Program scorecard. This program assigns points to identify sustainability levels of silver, gold and platinum. The RCC/SOU Higher Education Center has earned 44 points to date thus receiving the honor of “gold” level.

**6.A.b**

---

**MINUTES OF THE MAY 20, 2008  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

Those coordinating this effort are hopeful to receive the minimum required points (52) to reach the “platinum” level by the grand opening of the facility. This would be a significant achievement as the first facility south of Portland and north of San Francisco to attain the highest level.

Board members thanked Galyn for his positive report and for his efforts with this important project.

**5. Committee Advisory Reports**

**A. Student, Faculty, Classified**

**Student Representative Report, Riverside Campus** – Johann Canjura distributed the ASGRCC – Riverside campus report (see file). Campus activities include Rock the Block; Relay for Life – May 31 at South Medford High School; Star of Stars – June 21 (tickets on sale now \$8.00 in advance and \$10.00 at the door) proceeds from this event go toward RCC Foundation scholarships. ASGRCC - RVC is also in the process of coordinating government elections.

Club Latino hosted America Ferrera, actress from the T.V. show *Ugly Betty*.

A soccer club has been newly chartered with possible participation in local co-ed teams.

**Student Representative Report, Redwood Campus** – Jarrod Goode distributed the ASGRCC – Redwood campus report (see file). The RCC mascot contest has been postponed until next year. The contest winner will be awarded scholarship funds.

The Rogue Cup will be a full scale prototype award and will be a perpetual trophy. Potential intramural sports include basketball, flag football, ultimate Frisbee, disc golf and cycling.

Redwood campus activities include Spring Fling (coincides with elections) May 22, 11:00 a.m. – 2:00 p.m.; Redwood Student Government Elections May 21 and 22; Holocaust Exhibit in Redwood Student Center; Holocaust Memorial Day Survivor Presentations; Spring Violin Concert June 9, 6-8:30 p.m.

ASGRCC Redwood campus recently hired Mat Turner as Director of Clubs.

Student Government representatives names will be forwarded to Board of Education member Sharon Davidson after elections are complete.

There were no faculty or classified reports.

---

**MINUTES OF THE MAY 20, 2008  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**B. Advisory Committee, Josephine and Jackson Counties –**

**Jackson County** – This committee met and discussed potential real estate downtown Medford.

**Josephine County** – The Illinois Valley Business Enterprise Center was the primary topic of discussion at the Josephine County Advisory Committee meeting this month. Public safety, in terms of the Josephine County Sherriff's office, was also discussed.

**C. Facilities**

**RCC/SOU Joint Facility Advisory Council** – No report at this time. The next scheduled meeting for this council is June 12, 3:00 p.m.

**RCC/SOU Oversight Committee** – No report at this time. This committee will meet 5/21/08.

**D. Finance and Audit Committee** – Pat Ashley reported this committee met to review the financial statements just prior to the Board meeting.

**E. Board Executive Committee** – Dean Wendle reported this committee met and reviewed the proposed May Budget Committee and Board meeting agendas.

**F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported OCCA is discussing the 2009 Legislative session and the possible funding amount for community colleges. Original forecasts anticipated approximately \$640 million; however, more recent discussions mention \$621 million. Chairman Wendle provided an update on insurance for community colleges and reported the potential increase in cost is substantial. OCCA hired a consultant to review insurance options. Time and effort was spent looking into this but the consultant did not uncover any advantageous options.

**G. Foundation** – The Foundation Scholarship Awards Gala will be held May 28.

**H. Strategic Planning** – Sharon Davidson reported the Steering Committee met and reviewed input to the plan and made updates accordingly. Board members will meet to review and discuss.

**I. President's Evaluation Committee** – Responses from community members, management faculty and staff, and Board of Education and Advisory members has been compiled. Executive Session discussion per ORS has been scheduled.

**6. Consent Agenda**

At the request of President Angstadt, consent agenda item 6.B.c was removed from said agenda, as presented for approval.

---

**MINUTES OF THE MAY 20, 2008**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

Sharon Davidson moved, seconded by Pat Ashley, the RCC Board approve the consent agenda as follows excluding item 6.B.c:

- A. Meeting Minutes
  - a. April 11, 2008 Board Retreat
  - b. April 15, 2008 Budget Committee Meeting
  - c. April 15, 2008 Board Meeting
- B. Human Resources
  - a. Full-time Faculty Resignation – Counseling (Guerin Fischer)
  - b. Full-time Faculty Early Retirement – Business Technology (Linda Marti)
  - c. ~~Full-time Management Early Retirement – Associate Dean, Instruction (Mike Laam)~~
  - d. Full-time Management Retirement – Dean (Galyn Carlile)
- C. Grants
  - a. 2007-09 Career Pathways Incentive Grant
  - b. Pathways Industry Tours
  - c. Safeway Foundation – Transitions Academy
  - d. Department of Labor YouthBuild Program
  - e. Department of Labor Employment and Training Administration – Southern Oregon Construction Training Alliance Program
- D. Financial
  - a. Monthly Financial Data Report – April 2008

The motion was carried 7 to 0.

**7. Other Action/Information Items**

**A. Review Board Policy III.B.050 – Safety and Health (First Reading)**

No action taken (first reading). Peter Angstadt explained staff is reviewing this policy and will modify the second paragraph prior to the next Board meeting.

**B. OSBA Legislative Policy Committee (LPC) Member Election (Run-off Election)**

After discussion, it was determined Jonathan Bilden was the preferred candidate of choice.

Pat Ashley moved, seconded by Joseph Zagorski, the Board adopt Resolution No. P95-07/08 casting an official vote for Jonathan Bilden as the OSBA LPC member to represent governance region five.

The motion was carried 7 to 0.

---

**MINUTES OF THE MAY 20, 2008  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**C. Approve Annual Board Organization**

Kevin Talbert moved, seconded by Pat Huycke, the Board adopt Resolution No. P96-07/08 reflecting the 2008/09 fiscal year Board organization.

The motion was carried 7 to 0.

**D. Approve Tax and Revenue Anticipation Obligations**

Joseph Zagorski moved, seconded by Sharon Davidson, the Board adopt Resolution No. B97-07/08 approving tax and revenue anticipation obligations.

The motion was carried 7 to 0.

**E. 2008/09 Management, Administrative and Professional Employee Renewal List**

Sharon Davidson moved, seconded by Kevin Talbert, the Board adopt Resolution No. HR98-07/08 approving the management, administrative and professional employee renewal list for 2008/09 as presented.

The motion was carried 7 to 0.

**F. Approve Intent to Award Custodial Contract Services – Riverside Campus**

Kevin Talbert moved, seconded by Pat Ashley, the Board approve Resolution No. B99-07/08 intending to award a three-year contract to Zero Waste Solutions for RCC's Riverside Campus in Medford, Oregon for the amount of \$89,644 for 2008/09 and for the Higher Education Center in Medford, Oregon for the amount of \$60,000 (shared with SOU; RCC portion is approximately \$30,000) for 2008/09.

The motion was carried 7 to 0.

**G. Appointment of Faculty Emeritus Status – Bonnie Reeg**

Joseph Zagorski moved, seconded by Pat Ashley, the Board approve Resolution No. P101-07/08 awarding the honor of *faculty emeritus* to RCC instructor Bonnie Reeg.

The motion was carried 7 to 0.

**H. Appointment of Associate Dean Emeritus Status – Cynthia Hauser**

Sharon Davidson moved, seconded by Pat Ashley, the Board approve Resolution No. P102-07/08 awarding the honor of *emeritus* to RCC associate dean Cynthia Hauser.

The motion was carried 7 to 0.

---

**MINUTES OF THE MAY 20, 2008  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**I. Review/Approve Revision to I.V.B.E.C. Architect Contract**

On October 3, 2007, the Board passed Resolution No. B27-08/09, Architect's Contract, indicating no commitment of expenditures will be incurred by RCC in excess of \$30,000. President Angstadt provided an update on the I.V.B.E.C. project (see President's Report on file for more information) and explained construction drawings are ready to be completed; however, an additional \$9,000 is needed to do so. He also reported J. David Wilkerson will be replacing Ken Ogden as the Project Architect for the duration of the I.V.B.E.C project.

Joseph Zagorski moved, seconded by Pat Ashley, the Board approve an additional \$9,000 to the I.V.B.E.C. architect contract for purposes described.

The motion was carried 7 to 0.

The Board took a break from 5:30 – 5:40 p.m.

**8. President's Report**

**A. Campus Leaders' and Recognition Report – Table Rock Campus (see file)**

**B. Administration/Organization/Information Items**

Peter discussed the following items:

- a) President's Monthly Report (see file)
  - Several Board members and local law enforcement leaders joined RCC staff to welcome Congressman Greg Walden to our TRC campus. Rep. Walden was briefed on the Justice Education Training Center (JETC) idea and also visited the electronics classroom. Discussion occurred regarding communication of this concept. Cheryl Markwell provided history about this idea. It was suggested the JETC presentation be provided to the full Board at an upcoming meeting.
  - Redwood campus hosted a visit by former President Bill Clinton. Peter commended the work of Curtis Sommerfeld and Plant Services during the visit. President Clinton complimented RCC by remarking this was one of the smoothest running visits he'd experienced.
  - The Meyer Memorial Trust has awarded RCC \$250,000 for the HEC.
- b) FTE Report – Peter reviewed the FTE report. He intends to research historical FTE data to ensure correct information is being reported and utilized by other entities. Discussion occurred regarding the affect of the local economy and rising fuel costs on our students. Economizing by increasing distributed learning and creative class scheduling was discussed.

---

**MINUTES OF THE MAY 20, 2008  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

c) Grant Report – Joseph Zagorski thanked Mary O’Kief for adding Project Leader titles to the Grant Report.

9. **Executive Session** – The Board adjourned for executive session pursuant to ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents and ORS192.660(2)(i) Performance Evaluations of Public Officers and Employees at 5:58 p.m. The Board returned to regular session at 6:42 p.m.

Kevin Talbert moved, seconded by Joseph Zagorski, the Board approve Resolution No. HR87-07/08 approving the request for early retirement for Michael Laam, as submitted, effective August 31, 2008. The Board plans to review the management policy related to early retirement. Any revision to said policy must change prior to the effective date of retirement in order to apply.

The motion was carried 7 to 0.

10. **Old Business**

A. **Pending Items** - None

11. **New Business** - None

12. **Board Round Table** - None

13. **Executive Session** – The Board adjourned for executive session pursuant to ORS192.660(2)(i) Performance Evaluation of Public Officers and Employees at 6:45 p.m. and returned to regular session at 7:15 p.m.

14. **Adjournment** – The meeting adjourned at 7:16 p.m.

Respectfully submitted,

---

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

---

---

Dean Wendle, Chairman, RCC Board of Education

Dated: June 17, 2008

---